



Mercy High School Transportation Department

29300 West 11 Mile Road ♦ Farmington Hills, MI 48336-1409

Phone: 248-476-8020 ext. 1510 ♦ Fax: 248-476-3691

transportation@mhsmi.org

May 11th, 2011

Dear Mercy and Catholic Central Bus Riders:

As the 2010-11 school year draws to a close, it is time to arrange Mercy bussing for next year! We are pleased to offer three payment options and packages (see back). Bussing services will be arranged according to the following time schedule:

May 11th General information and Request forms mailed.

July 8th Due date for bus requests. Please return the completed form to Mercy with your **non-refundable deposit**. Deposits will be returned only to those families requesting stops that we are unable to accommodate.

IF YOU DO NOT SEND THE DEPOSIT, YOUR APPLICATION FOR TRANSPORTATION WILL NOT BE PROCESSED.

Aug. 5th Contact will be made with individuals whose Bus Stop Request is deemed impossible.
IF YOU DO NOT HEAR FROM THE TRANSPORTATION DEPARTMENT BY THIS DATE, YOU WILL RECEIVE A BUS ROUTE MID AUGUST.

Aug. 11th Finalized Bus Routes e-mailed with Bus Rules. Bus Passes will be distributed by drivers in exchange for completed Bus Rule signature sheet/

Aug. 25th ***Ninth graders/New students start, Mercy Bus Service begins. ***

Aug. 29th ***First full day of school all grades ***

Catholic Central students may ride the Brighton-Milford-Novu Route.

Please use the enclosed route information to complete the Bus Request Form.

Completed bus forms are due by July 8th with deposits.

Special requests will NOT be accepted after July 15th.

A minimum of ten (10) riders, registered by July 15th, is needed in order to maintain the current routes or establish new routes.

Sincerely,

Nancy Malinowski
Transportation Director
248-476-8020 ext. 1539
nmmalinowski@mhsmi.org

Angela Hayes
Business Office
248-476-8020 ext. 1580
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Kate Scalzi
Transportation Assistant
248-476-8020 ext. 1510
kmscalzi@mhsmi.org

***Return the Bus Route Request Form and deposit no later than July 8th.
No Bus Request will be processed without a deposit.***

Please see reverse side for Payment Schedule and Important Information.

2011-2012 BUS PAYMENT OPTIONS & SCHEDULE

**ALL DEPOSITS/FIRST PAYMENTS AND BUS ROUTE REQUEST FORMS
ARE DUE NO LATER THAN JULY 8th, 2011.**

Transportation Packages

Round Trip	To and from school, every day	\$700.00 per semester
One way	A.M. or P.M. ride, every day	\$400.00 per semester
10 Ride Card	Available from Driver or Business Office	\$ 50.00
1-Day 1-Way	Pay to Driver or Business Office	\$ 6.00

Payment Options

Full Year:

- **Round trip** **\$1350.00** (\$50.00 savings) \$350.00 deposit due by July 8th,
balance due by Sept. 1st.
- **One Way** **\$ 760.00** (\$40.00 savings) \$200.00 deposit due by July 8th,
balance due by Sept. 1st.

By Semester:

- **Round trip** **\$ 700.00** \$350.00 due by July 8th, \$350.00 due by Sept. 1st.
- **One Way** **\$ 400.00** \$200.00 due July 8th, \$200.00 due by Sept. 1st.
- *Second Semester Payments will be due by Jan. 1st and Feb. 1st, 2012.*

Per Semester Three Payment Plan:

- **Round trip** **\$ 700.00** \$250.00 due July 8th, \$225.00 due by Sept. 1st,
\$225.00 due by Oct. 1st.
- **One Way** **\$ 400.00** \$150.00 due July 8th, \$125.00 due by Sept. 1st,
\$125.00 due by Oct. 1st.
- *Second Semester Payments will be due by Jan. 1st, Feb. 1st, and March 1st, 2012.*

Important Information

The Route Reservation Deposits are only refunded if bus stop requested is impossible.

Bus Route request forms and first payments are due by July 8th, 2011. The deposit/first payment is designed to insure sincerity of route request. If your new bus stop request cannot be met, and your family then declines to use the Mercy busses, your deposit will be returned.

Refunds for bus service due to change in circumstances (i.e., student turns 16 and begins driving, is in a sport) **will NOT be available after the first week of the semester.** Please make a note of this and plan accordingly. If your daughter/son is considering participation in after-school activities, please contact the Transportation Department for options BEFORE signing up for a pass.

Catholic Central students: All Mercy Bus transactions will be handled by Mercy High School. Send all bus payments to Mercy.



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BRIGHTON BUS ROUTE

2010-2011

BUS 30

<u>Location</u>	<u>AM</u>	<u>PM</u>
Grand River Ave (<i>Exit 145</i>) *	6:55	3:25
Milford/New Hudson (<i>Exit 155</i>)	7:10	3:15
Catholic Central/Novi	7:20	3:05
Mercy	7:45	2:50

The bus will leave Mercy in the pm at exactly 2:50.

*Grand River Ave. stop located in the Target Parking lot.

To the Grand River Ave/Exit 145 (Target) stop:

- I-96 to Exit 145.
- Go South on Grand River, Turn West onto Challis Rd (Target Mall).
- Turn right towards Target, the stop will be on the outer edge, across from Chili's restaurant.
 - PLEASE park/wait on the outer edge of the parking lot only.

DETROIT- SOUTHFIELD BUS ROUTE

2010-2011

BUS 24

<u>Location</u>	<u>AM</u>	<u>PM</u>
Southfield Library	6:30	3:05
St. Scholastica (Outer Drive & Southfield Fwy)	6:35	
Fairfield	6:40	4:10
Fairfield II	6:45	
Stratford (Sherwood Forest)	6:55	3:45
Stratford II	6:58	
U of D	7:05	3:40
Vassar & Stansbury	7:15	3:30
Mercy	7:50	2:50

The bus will leave Mercy in the afternoon at exactly 2:50 pm.

ROUTES and TIMES SUBJECT TO CHANGE.

Alterations will be e-mailed.

Please see reverse side for Bus Route Request Form



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BUS ROUTE REQUEST FORM

ALL INFORMATION IS REQUIRED! Please complete ENTIRE form!

Student Name		Parent's Name	
Street Address		City	Zip Code
Grade	Home Phone Number	Alternate Phone Number	
E-mail	Number at which you can receive text messages		

Please check the route you will most likely be riding:

Detroit/Southfield Brighton/Milford/Howell/Novi
 OTHER

Note: The only route available to Catholic Central students is Brighton/Novi. The Novi stop will be at Catholic Central for Mercy students going to and coming from Catholic Central.

Please check the time you will be riding:

Mornings Only Afternoons Only Round Trip

Please write in the bus stop from the attached route list that suits your needs:

If none of the current bus stops are suitable and you would like us to consider a new stop, please write the location of the requested stop below, including nearest main intersection and cross streets.

Payment plan being used: Year Semester Three-Payment Semester